

Name of Assistant Professor — Mangul Satin

(1)

Lesson Plan → (July 2023 — Nov. 2023)

Class — B.Com Ist year Sem-Ist

Subject — Principles of Management

July

3rd Week - Introduction about Arts, Commerce and Science, Economic and Non Economic Activities, Concept of Business and Commerce Profession, Employment, Types of Industries, Trade and Auxiliaries to trade, Scope of Commerce

4th Week - What is Management, various Definitions, Nature and Scope of Mgt Functions of Management, Importance of Mgt., Concept of Co-ordination - Mgt as Science, Art and Profession.

August

1st Week - Approaches to Mgt - Diagrammatically Presentation.
- Classical Approaches - Scientific Mgt. Approach - Taylor
- Administrative Mgt Approach - F-10
- Bureaucratic Approach - Max Weber
- Modern and neo classical various Approaches.

2nd Week - Planning, Meaning, Concept, Nature, Process, Principles, Limitations, Requisites of effective planning.
- Types of Plans in Detail - Vision, Mission, Objectives
- Policies - Procedure, Rule-Action
- Schemes, Programs, Budget.

3rd Week - What is organisation and organising, Process of organising
- Formal and Informal organisation, Types of organisation structure
- Presentation of the students

Provide topic of Assignment to the students.
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4th week

- what is Delegation of Authority, Difference between Authority and Responsibility.
- process of Delegation - Authority - Responsibility - Accountability.
- obstacles in Delegation and suggestions to overcome.
- Just as authority is the key to manager's job, delegation of Authority is the key to organization.
- Concept of Centralisation and Decentralisation

September

1st week

what is staffing, nature and characteristics, objectives

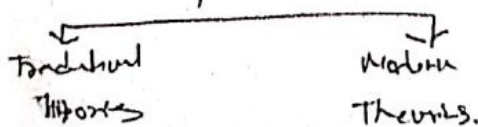
- Recruitment
- Selection
- Placement & Induction
- Retention
- Training
- Performance Appraisal
- Promotion
- Transfer and Separation.

2nd week

- what is Directing, Principles of Directing, elements of Directing
- Supervision - communication, leadership, motivation.
- checking of Assignments of the students
- solution of various topics of the students.

3rd week and 4th week

- Motivation, meaning, types, importance, objectives
- Motivation Process
- Monetary incentives and Non Monetary Incentives
- Theories of Motivation.



Oct.

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1st
week

- What is leadership, Definition, Nature, structure
- Function of a good leader, qualities of a good leader
- various approaches / theories of leadership.
- leadership styles.

2nd
week

- Assignments check of the students.
- Test of the students.
- Presentation of the students.

3rd
week

- Group discussion in the class of various topics of the test.
- Presentation of the students
- Role playing technique will be used in the class.

4th
week

Test, Assignments, Presentation

NOV.

1st
week

- What is controlling, Nature and characteristics of controlling.
- Controlling Process in Detail.

2nd
week

- Control Tech. was - Traditional and Modern
- Budgetary control, BIP Analysis, Statistical Data, PERT, AOA, OBSERVATION, 0 Base Budgeting, Responsibility Accounting, MGT. A 'd, MIS, P.M. Analysis, ASST and CAP.

3rd
week

Divulge vacations

4th
week

Review and Revision of the syllabus by presentation of the students on certain topics of the test.

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LESSON PLAN

(July 2023 - Nov. 2023)

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Name of Assistant Professor - Mangal Sain
Class - B.Com. ~~1st~~ Year Sem ~~1st~~
Subject - Rural Marketing
July

IIIrd week

Introduction of Business, Management, Market, Marketing, Marketing mix
Introduction of Rural Marketing :- Rural ENV, Ag. Marketing, Rural Marketing

4th week

Core concept of 'Rural Marketing' :- Rural, Rural Market, Rural Marketing, Definitions, Evolution of R.M. Nature and concept of R.M. Characteristics, opportunities in R.M, challenges
Difference between R.M and U.M

August

Ist week

Meaning of ENV, B. ENV, Marketing ENV and Rural Marketing ENV. Characteristics of B. ENV and R.M. ENV.
Factors affecting R.M. ENV. (1) Disturbance factors.

IInd week

All External factors of R.M. ENV :- (1) Demographic (2) Economic (3) Social (4) Cultural (5) Political (6) Legal (7) Technological (8) Natural (9) Ecological (10) Natural

IIIrd week

Presentation of the students on Marketing, Rural marketing and Market Environmental factors

IVth week

Meaning of Consumer Behaviour, Definition. Why it is necessary to understand
- in Philip Kotler's view

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September

Ist week Rural Consumer Behaviour + Types of Rural Consumers, Classification of Rural Consumers, Types of Products and C.B., Characteristics R.C.B. Process. Determinants of R.C.B.

IInd week Why it is difficult to understand Rural Consumer Behav. Behaviour of Indian Rural consumers. Presentation of the students

IIIrd week Meaning of Market Segmentation, Definitions, objectives, need and Basis for Rural Market Segmentation.

IVth week Advantages And Importance of Rural Market Segmentation Rural Market Segmentation strategies. Concepts of R.M.S - Mass, Product Differentiation, Targeting. Product Positioning and Niche Marketing.

Oct.

Ist week Rural Marketing Mix - Meaning, Definition, Historical Development of M.M, Nature of M.M, Elements of R.M.M 4P'S - Product, Price, Promotion, Place. 4C'S - Consumer Benefit, Cost, Convenience and Control. Factors affecting Rural Market Mix: Uncontrollable and Uncontrollable factor: Four A'S Model of Rural Marketing Mix. Expanded format Rural Marketing Mix. Importance of Rural Development of R.M.M. Programme

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IIIrd week Rural Marketing strategies :- (1) Segmentation (2) Concentration (3) Product (4) Price (5) Distribution (6) Promotion (7) Timing (8) Entry

IIIrd week Rural Products and its classification :- (1) Non-Durable (2) Durable (3) Agriculture (4) Services.
FMCB Products :- Conventional, Specialty, Specialty.
Marketing of Non-Durable Products, strategies for marketing of N.D.P. :- (1) Product (2) Price (3) Distribution (4) Promotion

IV week - Test, Assignment, Presentation

Ist week Rural Marketing of Consumer Durable Products & Introduction, Meaning of Consumer Durable, Characteristics, Features of Durable R.M. strategies for consumer durables.
(1) Product (2) Price (3) Distribution (4) Promotion.
Problems related to marketing of C.D. IN R.M.

IIIrd week Assignment ^{to be} given to students, Presentation of the students, Test ^{to be} conducted.
Role playing technique in the class by Personal Selling techniques.

IIIrd week IVth week ~~Diwali~~ ^{Diwali} vacations - ~~Marketing~~ ^{Marketing} games will be played in the class like Subman and consumer. Personal selling and innovations in Rural marketing.

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LESSON PLAN

(July 2023 - Nov 2023)

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Name of Assistant Professor - Mangal Rain
Class - B.Com 1st Year Sem IIIrd
Subject - Business Statistics

IIIrd week

July

- Introduction of statistics, Definition of statistics in Plural sense and singular sense, nature of statistics and its uses
- Distinct of statistics
- Research process - Data collection - Primary Data - Secondary Data

IVth week

- Concept of Measures of Central tendency, Meaning and substance in business.
- Arithmetic Mean (AM) - Direct method, Indirect method
- Step deviation method - Properties of a good mean.

August

Ist week

- Median - quartiles - Deciles - Percentiles.
- Mode - observation method - grouping method

IInd week

- Geometric Mean
- Harmonic Mean

IIIrd week

- What is Dispersion
- Methods of Dispersion - Range, Interquartile Range.
- Coefficient Deviation, - Mean Deviation.

IVth week

- Standard Deviation, Properties of Standard Deviation
- Combined standard deviation
- Lorenz curve.

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(2) September

2

Ist
week

- Assignments given to students.
- Presentation of the students.
- Index No. I - weighted of unweighted index numbers, Laspeyres's, Passche's, Marshall, Drobish and Bowler's, Kelly's method.

IInd
week

- Test of Adequacy - TAT - FRT
- Presentation of the students.

IIIrd
week

- Index No - IIth - CBI, FBI, Base shifting
- Base conversion, Splicing, Meaning of over lapping year
- Consumer Price Index

IV
week

- ↓ Problems of the students out
- Measures of Central Tendency
- Dispersion
- Index No - I & II

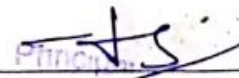
Oct.

Ist
week

- Test of the students
- Assignment checking
- Presentation in the class

IInd
week

- Introduction to Time Series Analysis - I, meaning, Definition, Utility, Components, methods.
- Forecast Curve method
- Semi-Average method
- Moving-Average method
- Least square method


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IIIrd
Week

- Fitting of straight line Trend
- Direct Method - Short-cut Method
- Shifting the Trend origin
- Fitting of Second Degree Parabolic Trend or Quadratic Trend.

IVth week - Test, Assignment, Presentation

Nov

- Time Series Analysis - Seasonal Variations.

Ist
Week

- Method of Simple Averages
- Method to Moving Average
- Ratio to Moving Average
- Ratio to Trend Method
- Link Relatives Method.

IIIrd
Week

- Problems of the students on the topic Time Series Analysis
- Presentation of the students

IIIrd week -

Diwali Holiday

- on Board presentation of the students

IVth
week

regarding solution of various Numericals of the Statics.

- Review and Revision of the Syllabus.

Cont

LESSON PLAN

July 2023 - Nov 2023

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Name of Assistant Professor - Mangal Bhai
 Class - B.Com IIIrd Year. Sem 5th
 Subject - Goods and Service Tax Act

IIIrd Week

July

- Introduction of Tax structure in India - Meaning of Tax
 - Elements of Tax, Duty and Fees
 - Objectives of Taxation, Direct Taxes and Indirect Taxes
 - Tax structure in India
- ↓ Before GST ↓ After GST
- Constitutional Provisions regarding Taxation in India

4th Week

- What is GST, Genesis of GST, Need, salient features of GST
- Benefits and drawbacks of GST
- Substantiation of GST in India.

Ist week

August

- Administrative Scope of GST in India
- Taxable event
- What is supply in GST.
- Scope of supply
- Mixed supply

IIIrd Week

- What is Levy and collection of Tax under GST
- Provision of Levy and Collection
- Liability to pay GST
- Small Taxable persons.
- What is Composition scheme and its key features and its applicability and Non applicability.
- Procedure under composition scheme.
- Penal Procedure (Section 105)

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IIIrd week

- Liability of GST based on Time of supply
- Provisions Regarding time of supply of goods & services
- GST Act 2017 - An Introduction
- Intra state and inter state supply
- Definition of GST and its extension.
- Levy and Collection of Tax in GST Act.

IVth week

- What is CGST.
- What is SGST
- What is IGST
- What is UTGST
- What is Interstate and Intra-state supplies.
- Place of supply and its purpose
- General rules for determination of Place of supply of Goods and Services.

Ist week

- value of September Taxable Supply
- Essentials of Taxation value.
- GST Determination of value of supply Rules-2017 (9 Rules)

IInd week

- What is Input Tax
- What is Input Tax Credit (ITC)
- Eligibilities of taking ITC
- Conditions of ITC
- Time limit for ITC
- Availability of credit in special circumstances.
- Manner of Distribution of credit by Input service Distributor

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IIInd
Week

- Registration Under GST and its Boudit
- Persons liable for registration under GST.
- Types of Registration, Procedure for Registration
- Procedure ~~and~~ Provisions of Registration. (12 Points)
- Provision Related with suo moto registration.
- Granting of Unique identify numbers.
- Amendment of registration.
- Cancellation of Registration.

IVth
Week

- Assigning topics to the students for Assignment.
- Presentation of the students.
- Group discussion between the students in the class regarding GST in goods

Ist
Week

- OCT
- Test in the class
 - what is Tax Invoice in GST; Particulars of GST.
 - How to issue invoice - and its types.
 - Provisions related invoices for different situations in GST Law.

IInd
Week

- Time of issuance of Tax Invoice in case of supply of goods.
- Time, limit to issue Invoice in case of continuous supply of goods.
- Presentation of the study

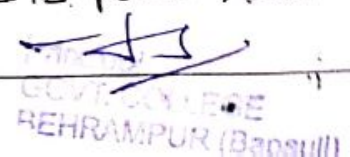
IIInd week

- Test Assignment, Presentation

IVth
Week

- Provision Related with Credit Note and Debit Note
- E-way Bill Under GST and its Provisions in GST

Assignment



Nov

Ist
Week

- What is Return in GST law and its types.
- GSTR-I, 2, 3, 4, 5, 6, 7, 8, 9, 10
- Provisions related with outward supplies and details of outward supplies. Details of inward supplies and its provision
- other Provisions related with filing of Returns.
- Matching, reversal and reclamation of ITC.
- Types of Assessment, Procedure for Assessment
- Audit under GST

IInd
Week

- Types of payments under GST
- Due date for payment under GST
- Maintenance of E-Register for payment of GST.
- Electronic credit ledgers provisions.
- Electronic Liability Register.
- GST Payment Process.
- TDS And TCS

III week

- Diwali vacations.
- what is offence in GST

IVth
Week

- Liabilities and Penalties under GST law.
- what is Penalty.
- Amount of Penalty for offences
- Quantum of Penalty - general disciplines
- Detention, seizure and Release of goods
- Conveyances in Transit
- Confiscation of goods of Conveyances
- Prosecution, Cognizance of offences, compounding of offences
- Review and Revision.

Abhinav

DR. J. S.
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LESSON PLAN
(FEB2024 to MAY2024)

NAME OF ASSISTANT PROFESSOR: MANGAL SAIN

CLASS: B.COM-1ST YEAR (NEP) SEMESTER:- 2nd

SUBJECT: COMPUTERIZED ACCOUNTING SYSTEM

| TOPIC TO BE COVERED | |
|---------------------|---|
| | 3 rd week of feb |
| | Introduction : Installation of Tallyprime |
| | Installation Process |
| | Licensing Configuration : Introduction |
| | Process : Rental, Buy - Single or Multiple User |
| | Process : Rental, Buy - Single or Multiple User |
| | Tally Vault Password |
| | 4 th week of feb |
| | Security Control and Audit Features |
| | Security Control and Audit Features |
| | Splitting Company Data : Introduction |
| | Process : Splitting Company Data |
| | Backup and Restore : Introduction |
| | Backup and Restore : Process |
| | 1 st week of march |
| | Accounting : Voucher Entry |
| | Accounting : Voucher Entry |
| | Accounting : Voucher Entry |

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| | Accounting : Voucher Entry |
| | Accounting : Voucher Entry |
| | Budget : Process |
| | Budget : Process |
| | 2nd week of march |
| | Cost Center : Process |
| | Cost Center : Process |
| | Balance Sheet and Profit and Loss A/c |
| | Balance Sheet and Profit and Loss A/c |
| | Currency Maintenance : Process |
| | Currency Maintenance : Process |
| | Currency Maintenance : Process |
| | 3rd week of march |
| | Test on Currency Maintenance |
| | Debit Note and Credit Note : Introduction |
| | Interest Calculation : Process |
| | Interest Calculation : Process |
| | Interest Calculation : Process with advanced features |
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown |
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown |
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown |
| | 4th week of march |
| | Holi Holiday |

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| 1 st week of april | |
|-------------------------------|---|
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown |
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown : Practice |
| | Purchase Order Processing |
| | Purchase Order Processing |
| | Purchase Order Processing |
| | Purchase Order Processing : Revision |
| | Sales Order Processing |
| | Sales Order Processing |
| | Sales Order Processing |
| 2 nd week of april | |
| | Sales Order Processing : Revision |
| | Computerized Tax Liability Calculation : Introduction |
| | Computerized Tax Liability Calculation : Income Tax |
| | Computerized Tax Liability Calculation : GST |
| | Computerized Tax Liability Calculation : GST |
| | Computerized Tax Liability Calculation : GST Implementation |
| | Computerized Tax Liability Calculation : TDS |
| | Computerized Tax Liability Calculation : TCS |
| 3 rd week of april | |
| | Computerized Tax Liability Calculation : Process of implementation of TDS / TCS |
| | Computerized Tax Liability Calculation : Process of implementation of TDS / TCS |
| | Computerized Tax Liability Calculation : Process of implementation of TDS / TCS |
| | Computerized Tax Liability Calculation : GST Revision |

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| | Computerized Tax Liability Calculation : TDS / TCS Revision |
| | Computerized Tax Liability Calculation : TDS / TCS Revision |
| | 4 th week of april |
| | Payroll : Introduction |
| | Payroll Masters Creation |
| | Payroll Masters Creation |
| | Payroll Masters Creation |
| | Payroll Masters Creation |
| | Payroll Masters Creation |
| | Payroll Vouchers Creation |
| | Payroll Vouchers Creation |
| | Payroll Vouchers Creation |
| | 1 st week of may |
| | Payroll Vouchers Creation : Revision |
| | Payroll Transactions : Basic Salary, Bonus, Commission, Gratuity, Overtime |
| | Payroll Transactions : Basic Salary, Bonus, Commission, Gratuity, Overtime |
| | Payroll Transactions : Basic Salary, Bonus, Commission, Gratuity, Overtime |
| | Payroll Transactions : Basic Salary, Bonus, Commission, Gratuity, Overtime |
| | Test |
| | 2 nd week of may |
| | Payroll Transactions : ESI Implementation |
| | Payroll Transactions : EPF Implementation |
| | Payroll Transactions : EPF Implementation |
| | Payroll Transactions : ESI Implementation |
| | Payroll Transactions : Professional Tax Implementation |

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|--|---|
| | Payroll Transactions : Practice- EPF,ESI,PT |
| | Payroll Transactions : Practice- EPF,ESI,PT |
| | Assignment |
| | 3 rd week of may |
| | Payroll Reports Display |
| | Payroll Reports Display |
| | Payroll Statutory Reports - Display |
| | Payroll Statutory Reports - Display |
| | Payroll Statutory Reports - Display |
| | Presentation |
| | 4 th week of may |
| | Payroll Income Tax Reports - Display |
| | Payroll Income Tax Reports - Display |
| | Payroll : Masters Creation - Practice |
| | Payroll : Voucher Creation : Practice |
| | Tallyprime - Practice |
| | Tallyprime- Practice |

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Lesson Plan

(Jan 2024 - April 2024)

Name of Assistant Professor - MANGAL SON
 Class - B Com 2nd Year Sem - 4th
 Subject -

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- B Stats - I Ind

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|-----------------|---|
| 1st week of Jan | Correlation - Introduction, degree, Karl Pearson's coefficient of correlation |
| 2nd week of Jan | Spearman's rank correlation and Concurrent Deviation Method Coefficient of Determination |
| 3rd week of Jan | Linear Regression Analysis - Theory. To obtain regression equations in case of individual series by least square and using regression Co-efficient. |
| 4th week of Jan | Regression equations in case of grouped data To obtain mean values of x and y and r from regression |
| 1st week of Feb | Standard error of estimate. Which one is x and which one is y . Explained and unexplained variance |
| 2nd week of Feb | Probability theory - some basic concepts, definition of Probability. Importance of probability. Probability scale. |
| 3rd week of Feb | + 4th Addition Theorem of Probability + Multiplication Theorem Note - Holi Holidays in 2nd week of March 2023 |
| 4th of Feb | Conditional theorem, Binomial theorem, M-E, Bayes's theorem. |
| 1st of March | Binomial Probability distribution, Mean, uses, Defn, Definition, Properties, Application of Binomial formula. |
| 2nd of March | To Find n, p, q from \bar{x} and σ , To Find \bar{x}, σ when n, p, q given. Fitting of B.D |
| 3rd of March | Poisson Distribution, Properties, Importance. Application and Fitting of P.D |
| 1st April | 4th week of March - Holi Holiday |
| 2nd of April | Normal Frequency Distribution. Mean, Defn, Assumptions, Properties 4 Applications of N.F.D |
| 3rd of April | Revision and test |

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LESSON PLAN
(JAN 2024 – APRIL 2024)

NAME OF ASSISTANT PROFESSOR: MANGAL SAIN

CLASS: B.COM-II ND YEAR

SEMESTER:- 4th

SUBJECT: COMPUTERIZED ACCOUNTING SYSTEM

| TOPIC TO BE COVERED | |
|-----------------------------|---|
| 1 st week of Jan | |
| | Introduction : Installation of Tally Prime |
| | Installation Process |
| | Licensing Configuration : Introduction |
| | Process : Rental, Buy – Single or Multiple User |
| | Process : Rental, Buy – Single or Multiple User |
| 2 nd week of Jan | |
| | Tally Vault Password |
| | Security Control and Audit Features |
| | Security Control and Audit Features |
| | Splitting Company Data : Introduction |
| | Process : Splitting Company Data |
| | Backup and Restore : Introduction |
| 3 rd week of Jan | |
| | Backup and Restore : Process |
| | Accounting : Voucher Entry |
| | Accounting : Voucher Entry |
| | Accounting : Voucher Entry |

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|--|---|
| | Accounting : Voucher Entry |
| | Accounting : Voucher Entry |
| | 4 th week of Jan |
| | Budget : Process |
| | Budget : Process |
| | Cost Center : Process |
| | Cost Center : Process |
| | Balance Sheet and Profit and Loss A/c |
| | 1 st week of Feb |
| | Balance Sheet and Profit and Loss A/c |
| | Currency Maintenance : Process |
| | Currency Maintenance : Process |
| | Currency Maintenance : Process |
| | Test on Currency Maintenance |
| | Debit Note and Credit Note : Introduction |
| | 2 nd week of Feb |
| | Interest Calculation : Process |
| | Interest Calculation : Process |
| | Interest Calculation : Process with advanced features |
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown |
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown |
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown |
| | 3 rd week of Feb |

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|--|---|
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown |
| | Inventory : Stock Group, Stock Category, Stock Item, Unit, Godown : Practice |
| | Purchase Order Processing |
| | Purchase Order Processing |
| | Purchase Order Processing |
| | Purchase Order Processing : Revision |
| | 4 th week of Feb |
| | Sales Order Processing |
| | Sales Order Processing |
| | Sales Order Processing |
| | Sales Order Processing : Revision |
| | Computerized Tax Liability Calculation : Introduction |
| | Computerized Tax Liability Calculation : Income Tax |
| | Computerized Tax Liability Calculation : GST |
| | 1 st week of March |
| | Computerized Tax Liability Calculation : GST |
| | Computerized Tax Liability Calculation : GST Implementation |
| | Computerized Tax Liability Calculation : TDS |
| | Computerized Tax Liability Calculation : TCS |
| | Computerized Tax Liability Calculation : Process of implementation of TDS / TCS |
| | Computerized Tax Liability Calculation : Process of implementation of TDS / TCS |
| | Computerized Tax Liability Calculation : Process of implementation of TDS / TCS |
| | 2 nd week of March |

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| | Computerized Tax Liability Calculation : GST Revision |
| | Computerized Tax Liability Calculation : TDS / TCS Revision |
| | Computerized Tax Liability Calculation : TDS / TCS Revision |
| | Payroll : Introduction |
| | Payroll Masters Creation |
| | Payroll Masters Creation |
| | Payroll Masters Creation |
| | Payroll Masters Creation |
| | Payroll Vouchers Creation |
| | Payroll Vouchers Creation |
| | Payroll Vouchers Creation |
| | Payroll Vouchers Creation : Revision |
| | 3 rd week of March |
| | Payroll Transactions : Basic Salary, Bonus, Commission, Gratuity, Overtime |
| | Payroll Transactions : Basic Salary, Bonus, Commission, Gratuity, Overtime |
| | Payroll Transactions : Basic Salary, Bonus, Commission, Gratuity, Overtime |
| | Payroll Transactions : Basic Salary, Bonus, Commission, Gratuity, Overtime |
| | Payroll Transactions : EPF Implementation |
| | Payroll Transactions : EPF Implementation |
| | 4 th week of March |
| | Holi Holiday |
| | 1 st week of April |
| | Payroll Transactions : ESI Implementation |
| | Payroll Transactions : ESI Implementation |

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| | Payroll Transactions : Professional Tax Implementation |
| | Payroll Transactions : Practice- EPF,ESI,PT |
| | Payroll Transactions : Practice- EPF,ESI,PT |
| | Payroll Reports Display |
| | 2 nd week of April |
| | Payroll Reports Display |
| | Payroll Statutory Reports - Display |
| | Payroll Statutory Reports - Display |
| | Payroll Statutory Reports - Display |
| | 3 rd week of April |
| | Test , Assignment and Presentation |
| | 4 th week of April |
| | Payroll Income Tax Reports - Display |
| | Payroll Income Tax Reports - Display |
| | Payroll : Masters Creation - Practice |
| | Payroll : Voucher Creation : Practice |
| | Tallyprime - Practice |
| | Tallyprime- Practice |
| | |



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Lesson Plan (Jan 2024 To April 2024)

Teacher's Name: MANGAL SAIN

Class: B.com final year

Semester: 6th

Nomenclature/Title of the Paper: FUNDAMENTALS OF INSURANCE

Course code:

Session: 2023-2024

| WEEK | TOPIC |
|-------------------------------|--|
| 1 st week of Jan | INTRODUCTION TO INSURANCE: Life and general insurance, purpose and need and principles of insurance |
| 2 nd week of Jan | Insurance as a social security tool, insurance and economic development & revision |
| 3 rd week of Jan | CONTRACT OF LIFE INSURANCE: Principles and practice of life insurance, parties to the contract, their rights and duties, conditions and term of policy, effects of non-compliance |
| 4 th week of Jan | Nominations and assignment practices in connection with collection of premium, revivals, loans, surrenders, claims, bonuses and annuity payments |
| 1 st week of Feb | Present structure and growth of life insurance in India, claims settlement procedure |
| 2 nd week of Feb | FIRE INSURANCE: principles of fire insurance contracts, fire insurance policy |
| 3 rd week of Feb | Conditions, assignment of policy, claims settlement procedure & revision |
| 4 th week of Feb | MARINE INSURANCE: Marine Insurance policy and its conditions, premium, double insurance |
| 1 st week of March | Assignment of policy warranties, voyage, loss of abandonment, partial losses and particular charges, salvage |
| 2 nd week of March | Total losses and measures of indemnity, claims settlement procedures |
| 3 rd week of March | Holi Holiday |
| 4 th week of March | ACCIDENT AND MOTOR INSURANCE: Introduction, objectives, types of motor insurance policies |
| 1 st week of April | Policy conditions and claims settlement procedures |
| 2 nd week of April | INSURANCE INTERMEDIARIES: Role of agents and procedures for becoming an agent, cancellation of license |
| 3 rd week of April | Test, Assignment And Presentation |
| 4 th week of April | Revocation/suspension/termination of agent appointment, code of conduct, unfair practices & revision |

Principal
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